

RELEASE NOTES DIGEST 14.1

GENERAL ENHANCEMENTS

New Author Submission Interface	<p>The redesigned Author Submission Interface features an updated layout and automatic extraction of key data from the Author's manuscript file. Authors spend less time entering information manually, making the submission process easier. Video resources highlighting this feature are available here.</p> <p>How configured: This 14.1 feature is not enabled at upgrade, but fields for new Author Submission instructions will be available at upgrade. The new interface can be enabled at any time during the version 14.1 release, and it will become the only Author submission interface available in Editorial Manager version 15.0 (July 2018). Additional information and resources will be provided by your Aries Account Coordinator.</p>
Associate Flags with Submission Question Responses	<p>Publications can associate flags with submission questionnaires. Submission flags can be set to display automatically, based on an Author's response to specific questions.</p> <p>How configured: PolicyManager > Create Customized Submission Flags</p> <p>Time to configure: 10 minutes</p>
Copy Custom Questions	<p>Publications can copy an existing custom question to create a new question. This allows quick configuration of new, but similar, questions without the need to create entirely new questions.</p> <p>How configured: PolicyManager > Create Custom Questions</p> <p>Time to configure: 5 minutes</p>
Institution for Co-authors on Author Details Page	<p>A Co-author's institutional information can be displayed on the Details and Author Details pages, enabling Editors to access this information quickly and easily.</p> <p>How configured: PolicyManager > Define Details Page Layouts</p> <p>Time to configure: 5 minutes</p>
Allow Different Deadlines for Different Revision Decisions	<p>Publications can configure different Author revision deadlines based on specific Revise decision terms. This allows greater control over the revision workflow, as separate deadlines for different types of revisions can be configured.</p> <p>How configured: PolicyManager > Edit Article Types</p> <p>Time to configure: 10 minutes</p>

Email Autofill for Ad Hoc Letters	<p>Ad Hoc letters are enhanced to include an autofill option for email addresses. This feature is regularly found with most email clients (Gmail, Outlook, etc.). EM keeps a record of a user's frequent contacts. As the user begins typing a recipient's email address when drafting the letter, EM autofills the address field based on that user's previous emails.</p> <p>How configured: No configuration required</p>
Page Anchor on Search Reviewer after Proxy Registration	<p>An anchor point is added to the Reviewer Search Results page. After proxy-registering a Reviewer, Editors are returned to the search results page with the Reviewer Candidate list in view, rather than having to scroll down the page from the top. A new anchor link has also been added that returns an Editor to the top of this page, as well.</p> <p>How configured: No configuration required</p>
Custom Metadata IDs for Submission Item Types	<p>Publications can configure Custom Metadata IDs for submission items. Submissions that are ingested, transferred, or transmitted can automatically match submission items across multiple platforms (EM, Author Portals, Manuscript Service Providers, etc.).</p> <p>How configured: PolicyManager > Define Custom Metadata IDs. Publications ingesting into EM or transmitting out of EM must also notify their vendors of the changes made. This ensures the vendor IDs match the EM IDs.</p> <p>Time to configure: 15 minutes</p>
Import Custom Question from Submission Partners	<p>Submission questions answered by Authors outside of EM (via Author Portal, Manuscript Service Provider, etc.) can be imported automatically. This is done by matching the imported question metadata ID with an existing question metadata ID in EM.</p> <p>How configured: PolicyManager > Create Custom Questions. Publications ingesting into EM must also notify their vendors of the changes made. This ensures the vendor IDs match the EM IDs.</p> <p>Time to configure: 15 minutes</p>
Automatically Direct Transferred and Imported Submissions to the "Sent Back to Author" folder	<p>Transferred and imported submissions can be directed automatically to an Author's Submissions Sent Back to Author folder. From this folder Authors can update their submissions as needed before submitting to the publication. In previous versions of EM, Editors manually sent submissions back to an Author in these scenarios.</p> <p>How configured: AdminManager > Configure Cross-Publication Submission Transfer, Configure Manuscript Service Providers</p> <p>Time to configure: 10 minutes</p>

Return Submission to MSP/Portal for “Send Back to Author,” Revisions and Transfers	<p>Submissions received via the EM Ingest service can be directed back to the initial Manuscript Service Provider or Author Portal, where the Author can access the submission record. This is available for initial submissions sent back to the Author as well as revisions and transfers. In previous versions of EM, the Author had to access their submission from the Author role directly in EM, even if it was originally submitted outside EM.</p> <p>How configured: AdminManager > Configure Cross-Publication Submission Transfer, Configure Manuscript Service Providers</p> <p>Time to configure: 10 minutes</p>
Journal ID Added to Drill-Down Key for XEAR Sub-Reports	<p>The Journal ID value is added to Cross-Publication Enterprise Analytics Reporting (XEAR) subreports feature. The Journal ID and drill-down key are passed together to the subreport, ensuring that the drill-down key values are unique in the resulting report. This allows for greater customization of XEAR reports.</p> <p>How configured: No configuration required</p>
Embargo Period Enhancement	<p>Publications using the NIHMS-PubMed Central Deposit production task transmittal method can configure embargo period rules directly in PolicyManager. This configuration was previously available only to Aries staff. Also, different embargo rules can be configured and those rules can be changed on the fly.</p> <p>How configured: PolicyManager > ProduXion Manager > Configure NIHMS Embargo Period Rules</p> <p>Time to configure: 5 minutes</p>