

## Thursday, January 18, 2018

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| 9:30 - 10     | <b>Registration &amp; Breakfast</b> ( <i>Cornhill</i> )  |
| 10:00 - 10:10 | <b>Welcome &amp; Introductions</b> ( <i>Ludgate</i> )  |
| 10:10 - 10:55 | <b>Overview of Versions 14.1 &amp; 15.0</b> ( <i>Ludgate</i> )   |
| 11 - 12:15    | <b>Feature Workshop</b><br>An interactive workshop to brainstorm ideas for enhancing the author, reviewer, and editor workflow experience.   |
| 12:15 - 13:10 | <b>Lunch</b> ( <i>Cornhill</i> )   |
| 13:15 - 14:15 | <b>Feature Workshop Presentations</b> ( <i>Ludgate</i> )<br>Sharing and discussion of the top-ranked Feature Workshop ideas. Live voting via mobile device or laptop is encouraged!  |
| 14:15 - 14:30 | <b>Coffee Break</b> ( <i>Cornhill</i> )  |
| 14:30 - 17:30 | <b>EM Boot Camp</b> ( <i>Aldgate</i> )<br>A thorough introduction or refresher for those administering Editorial Manager. This session examines EM functionality from the viewpoints of author, editor, reviewer, and editorial office staff. Ideal for new users.   |
| 14:30 - 15:25 | <b>a) EAR: Reporting Use Cases</b> ( <i>Bishopsgate</i> )<br>Learn about Editorial Manager's reporting suite (EAR) through relevant use cases TBD.   |
|               | <b>b) Editorial Workflow Tasks</b> ( <i>Fleet</i> )<br>There is substantial task-driven capability available to journals during Editorial workflow, including external vendor integrations to facilitate the peer-review workflow.   |
|               | <b>c) ORCID Update</b> ( <i>Ludgate</i> )<br>Beginning in 15.0, Editorial Manager adds new ORCID functionality, including Review deposit & more.   |
| 15:25 - 15:40 | <b>Coffee Break</b> ( <i>Cornhill</i> )  |
| 15:40 - 16:40 | <b>a) EAR: Reporting Use Cases II</b> ( <i>Bishopsgate</i> )<br>Learn about Editorial Manager's reporting suite (EAR) through relevant year-end and turnaround time related use cases TBD.   |
|               | <b>b) Increased Convenience for Editors</b> ( <i>Fleet</i> )<br>There are many features that can be configured to assist Editors to work more efficiently in the system, including signposting, automated reminders, selectable decision phrase language, and decision assist tools, such as META.   |
|               | <b>c) Author Experience: Working with third-party services, tools and publisher portals</b> ( <i>Ludgate</i> )<br>Editorial Manager's Ingest Service can help publishers connect with authors by providing easy integration between a publisher's author-centric services and tools, and the EM submission system. Learn how the capability to create publisher-branded portals, powered by Ingest, can give journals more control over the author experience. Guest speakers include John Hammersley of Overleaf. |
| 16:45 - 17:15 | <b>The Importance of XML</b> ( <i>Ludgate</i> )<br>Aries Product Management staff discuss why XML is important, and provide an overview of their involvement with industry initiatives MECA and JATS4R.  |
| 17:30 - 18:30 | <b>Cocktails &amp; Networking</b> ( <i>Cornhill</i> )  |
| 18:30         | <b>Dinner on your own</b>  |

Friday, January 19, 2018

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| 9:30 – 10:00  | <b>Breakfast</b> ( <i>Cornhill</i> )  |
| 10:00 – 10:45 | <b>Preparing for 14.1</b> ( <i>Ludgate</i> )<br>Releasing this month, there are key steps journal offices will need to take to prepare for this upgrade. Client Services will provide an overview and answer questions.   |
| 10:50 – 12:45 | <b>ProduXion Manager User Group</b> ( <i>Ludgate</i> )<br>All about PM, this session will cover functionality, feedback and reporting.<br>10:50 – 11:45<br><b>a) Reviewer Experience</b> ( <i>Walbrook</i> )<br>EM contains reviewer-facing statistics, iThenticate results, as well as helpful review workflow reminder reports. This session covers these topics as well as configuration of single and double blind workflows, reviewer forms and a preview of StatReviewer integration functionality.<br><b>b) Co-Author Workflows in EM</b> ( <i>Fleet</i> )<br>This overview of co-author workflow functionality available to EM users includes questionnaires and custom questions, ORCID requirement or solicitation and more.<br>11:50 – 12:45<br><b>a) Transfers: Preprint Servers, MECA &amp; more</b> ( <i>Fleet</i> )<br>A review of transfer functionality including ingest-powered transfer from preprint servers. Also included, intersystem transfer via the developing MECA standard.<br><b>b) Author Best Practices</b> ( <i>Walbrook</i> )<br>Learn about helpful services for authors including CRediT, Author list change alert and more. Guest speakers include Heather Blasco from J&J Editorial. |
| 12:45 – 13:30 | <b>Lunch</b> ( <i>Cornhill</i> )  |
| 13:30 – 14:30 | <b>a) Don't waive your flags!</b> ( <i>Fleet</i> )<br>System flags, for submissions, question responses, and people, are a powerful EM feature. Learn about flag history and flag-based reporting in this session.<br><b>b) Configuration Audit</b> ( <i>Ludgate</i> )<br>Learn about the efficient features you may be missing out on!<br><b>c) Letters, Improved</b> ( <i>Walbrook</i> )<br>System letters have been continually optimized for increased helpfulness in workflow. Learn about the most recent letters developments, including merge fields, rich text editing, ad hoc letters, email autofill and more.   |
| 14:35 – 15:30 | <b>GDPR You Ready?</b> ( <i>Ludgate</i> )<br>On May 25, 2018, the European Union General Data Protection Regulation takes effect. Learn about the regulation and its importance to data stored in Editorial Manager deployments.  |
| 15:30 – 15:45 | <b>Coffee Break</b> ( <i>Cornhill</i> )   |
| 15:45 – 16:30 | <b>Ethics &amp; Integrity Tools</b> ( <i>Ludgate</i> )<br>A discussion of tools designed to help journals and editors address areas of concern in scholarly publishing. Guest speakers include Chris Graf, Director of Wiley's Research Integrity and Publishing Ethics initiative, and Tim Houle, Ph.D., Co-Founder of StatReviewer.   |