

RELEASE NOTES DIGEST 16.1

GENERAL ENHANCEMENTS

Batch Reassign Open Editor Assignments	<p>Open Editor assignments can now be transferred to new Editors in batches rather than reassigned one submission at a time. This feature will be particularly useful when an Editor leaving a publication has been responsible for submissions still in progress and these open assignments must be reassigned to other Editors. A new Letter Family and merge field are introduced to support this feature.</p> <p>How configured: PolicyManager → Edit Letters. Configure letters to send to the new Editor and the current Editor. PolicyManager → Configure Batch Editor Assignment Pages. Use the drop-down menus to select default letters to appear in the user interface; enter custom instructions, if desired. This feature uses existing RoleManager permissions.</p> <p>Time to configure: 20 minutes</p>
Merge Fields for Additional Manuscript Detail Fields	<p>A new type of merge field can be used to send publication-defined Additional Manuscript Detail (AMD) information. Each AMD can be associated with two merge fields, one pulls in the Field Description of the AMD (as defined in PolicyManager), and the other pulls in the value as entered by a user. AMD merge fields are available for use in letters related to a submission. They can be inserted into templates for all Letter Families except Batch Email. The merge fields can also be added to customized letters, but the content of the merge fields is not editable.</p> <p>How configured: PolicyManager → Additional Data Policies → Add/Edit Additional Manuscript Detail Fields. A new merge field section is added to the configuration grid.</p> <p>Time to configure: 5 minutes to create merge fields from an existing AMD</p>
Extract Keywords During Author Submission	<p>Keywords are added to the data that can be automatically extracted from the Author’s manuscript file during the submission process. The Keywords field is moved to the Manuscript Data step in the Author Submission Interface, so that it appears with other data fields that are automatically extracted.</p> <p>How configured: No new configuration is required. Article Types configured to request or require keywords during Author submission will use this functionality.</p>
Assign DOIs to Individual Submission Items	<p>Digital Object Identifiers (DOIs) may now be assigned to individual Submission Items, such as figures and supplementary files. These DOIs may be configured for automatic assignment by the system. After a Submission Item DOI is assigned it appears on the File Inventory page. If the Submission Item file is later replaced via production task, the automatically assigned DOI is retained when the new file is imported. All existing JATS Editorial Transmittal and Production Task Transmittal methods are enhanced to include any assigned Submission Item DOIs.</p> <p>How configured: Contact your Aries Account Coordinator. PolicyManager → ProduXion Manager → Configure Automatic DOI Assignment. PolicyManager → Submission Policies → Edit Submission Items.</p> <p>Time to configure: 5 minutes</p>

Edit Automatically Assigned DOIs	<p>Digital Object Identifiers (DOIs) automatically assigned by the system can now be edited by users. This applies to Submission DOIs, Preprint DOIs, and the new Submission Item DOIs.</p> <p>How configured: RoleManager → Editor Roles. Separate permissions are available for each type of DOI.</p> <p>Time to configure: 5 minutes</p>
Deep Links Disabled in Email to Users with Other Preferred Method of Contact	<p>When a user has selected a means other than email as preferred method of contact (phone, fax, etc.), system correspondence is sent to an email address designated in PolicyManager, and the handler managing that email is expected to contact the user via the preferred method. New in EM 16.1, all deep links included in letters addressed to users that have a preferred method of contact set to anything other than email will be blinded. The handler will not be able to access the intended recipient's account via deep links.</p> <p>How configured: No configuration is required.</p>
Item Type Metadata for Companion Files	<p>Item Type metadata can be defined and applied to Companion files, allowing publications to pass information about files to the production department. The metadata may be edited by users with permission. For use in both EM and PM.</p> <p>How configured: RoleManager → Editor Roles. Roles must have the existing permission Upload, Hide and Restore Companion Files. PolicyManager → Transmittal Policies → Add/Edit Submission Item Metadata.</p> <p>Time to configure: 10 minutes</p>
Include Additional Manuscript Detail Fields on Notify Author Page	<p>Additional Manuscript Detail (AMD) fields can be configured to display on the Notify Author page. This will enable Editors with permission to view and set AMD values during the decision workflow without having to leave the page.</p> <p>How configured: PolicyManager → Additional Data Policies → Add/Edit Additional Manuscript Detail Fields.</p> <p>Time to configure: 5 minutes</p>
CAPTCHA to Shield Deep Links from Email Security Systems	<p>A landing page may be configured to shield deep links from email security systems that click links on a user's behalf. The landing page requires a response from a human user before the Accept or Decline actions of the email deep links are completed in EM.</p> <p>How configured: AdminManager → Configure CAPTCHA to Shield Deep Links from Email Security Systems.</p> <p>Time to configure: 5 minutes</p>

Create File References and Rename Files via File Inventory	<p>A new File Reference field enables the renaming of files for organization, download, and transmittal. The field allows a new name to be applied to the downloaded or transmitted file while leaving the file's original name (at upload) unchanged in the system. File references may be defined manually, or the system may be configured to automatically suggest File Reference values. The File Reference field will be available on the File Inventory page for both submission and companion files. For use in both EM and PM. PM tasks may be configured to rename files automatically using File Reference</p> <p>How configured: RoleManager → Editor and Publisher Roles. View File References has sub-permissions to edit and rename files. PolicyManager → Submission Policies → Edit Submission Items. PolicyManager → ProduXion Manager → Configure Submission and Production Tasks.</p> <p>Time to configure: 30 minutes</p>
Publication Charges Processing Enhancements	<p>Several enhancements in EM 16.1 enable publications more flexibility when using the Publication Charges Processing feature for Open Access (OA) publishing options. A new update API call may be triggered when an Author or Editor builds the PDF for approval at revision, so that the payment system can potentially provide a different estimate of charges. Publications may now also select from the list of events that trigger EM to send updates to the payment system. A new RoleManager permission allows users with Editor and Publisher roles to view publication charges when editing a submission.</p> <p>How configured: PolicyManager → Submission Policies → Configure Publication Charges Processing. RoleManager → Editor and Publisher Roles. Enable new permission, View Publication Charges.</p> <p>Time to configure: 15 minutes</p>
PRODUCTION TRACKING ENHANCEMENTS	
Enterprise View for Cross-Publication Production Task Management	<p>Enterprise View (EV) allows users with Editor and Publisher roles to manage tasks on multiple publication sites that belong to the same Business Publisher (with the same Unified Database). Users can search, view, and access tasks from a single location in PM rather than logging in and out of multiple sites. The EV menu provides access to task folders, search, and cross-publication reporting.</p> <p>How configured: Contact your Aries Account Coordinator to enable EV. RoleManager → Editor and Publisher Roles. Roles must be granted new EV permissions; they must also have existing permissions related to cross-publication login. (Publishers must have a Unified Database. Charges may apply for the Unified Database.)</p> <p>Time to configure: 5 minutes</p>
Preview for Uploaded Image Files	<p>Uploaded images may be previewed from the File Inventory page. A Preview link displays for image files, and the link opens a pop-up window, which shows the image and associated metadata.</p> <p>How configured: No configuration is required.</p>