Editorial Manager®

ProduXion Manager®

| RELEASE NOTES DIGEST 16.0 | |
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| **GENERAL ENHANCEMENTS** | |
| **Email Import Enhancements** | Publications can now configure a custom email address to use for the EM drop-box feature, which is used to import external emails directly into a submission record's correspondence history. In previous versions of EM, the email address was generated at random, and system-generated addresses could be difficult for users to remember.<br><br>In addition, the original subject line for an imported email can be configured to display in the correspondence history for its associated submission record. In previous versions of EM, the subject line for all drop-box emails appeared only as "Imported Email."<br><br>**How configured:** PolicyManager → Configure Email Import. A new "Configure drop-box email address manually" setting is available for creating custom addresses. A checkbox setting enables the display of email subject lines on correspondence history.<br><br>**Time to configure:** 5 Minutes |
| **Enhanced Editor Forms** | Custom Editor forms have been enhanced to allow the use of custom review questions similar to those on existing Review forms. Any number of custom questions can be created and assigned to Editor forms. These forms can then be assigned to specific Editor roles and Article Types as needed.<br><br>**How configured:** PolicyManager → Create Custom Review Questions for Reviewers and Editors. From here, questions can be created. They can then be added to Editor forms on the PolicyManager → Create/Edit Editor Forms page.<br><br>**Time to configure:** Varies |
| **People Title Added to Author List File** | Editors can upload an Author List File during the proposal process, which allows potential Authors to be quickly imported into EM and then invited/assigned to proposals. In addition to existing user fields that can be uploaded, an Author's personal title (e.g., Dr.) may now be included, as well. This field is optional.<br><br>**How configured:** No system configuration is necessary. Contact your Account Coordinator for the new Author List File template, or add a "PEOPLETITLE" column to your existing spreadsheet.<br><br>**Time to configure:** 5 minutes |
| **Drag-and-Drop Enhancement for "Attach Files" Submission Step** | The Attach Files step in the Author submission interface is enhanced to display a grip tool for drag-and-drop reordering functionality. The tool appears to the left of the existing Order column values. Authors can simply drag and drop items using the grip tool to reorder the file list, or they can use the Order value fields and click the Update File Order button.<br><br>**How configured:** No configuration is necessary. This feature is enabled at upgrade to 16.0. |

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| **People-based Correspondence History** | Users can now view all EM-generated correspondence for which they are the primary recipient from their Update My Information page. In addition, Editors with the appropriate RoleManager permissions may view another user's EM-generated correspondence via the Search People – Update Information page. This allows Editors and editorial staff to find EM-generated correspondence by a person's name without needing to know the manuscript number.<br>**How configured:** No configuration is necessary for users to view their own correspondence history. Editor roles must have RoleManager permission, Search People, and the new sub-permission, View Personal Correspondence History.<br>**Time to configure:** 5 minutes |
| **Production Notes on Production Status Grid** | PM users with RoleManager permissions can view and edit Production Notes directly through the Production Status Grid. This eliminates the need to navigate to the Production Details page or elsewhere in the system to do so (although users may still view and edit notes from those locations as well).<br>**How configured:** Users with the existing RoleManager permissions, View Production Status Grid and View Production Notes, will see the new Production Notes column in the grid at upgrade. The column's position in the grid may be changed by dragging it. Users with the existing permission Edit Production Notes see an Edit link in the column.<br>**Time to configure:** 5 minutes |
| **Drag-and-Drop Files for Production Tasks** | PM users can now use the drag-and-drop feature to upload companion files when submitting a production task. This functionality previously existed elsewhere in the system, such as in the Attach Files step in the Author submission interface.<br>**How configured:** No configuration is necessary. PM users with permission to submit production tasks will see the new drag-and-drop feature on the Upload Companion Files page at upgrade. |
| **Editors Can Update Verification Statuses on Behalf of Co-authors** | Co-authors may choose to verify co-authorship outside of EM (via phone, email, etc.). To accommodate this, the existing Author Details page is enhanced to allow Editors to change the verification status for co-authors listed in the Other Author Status grid. This is for all co-authors regardless of whether they were ingested, transferred-in using EM-to-EM transfer, imported by means of a sister journal manuscript import, or submitted through the EM interface.<br>**How configured:** The Editor role must have both the existing RoleManager permission, Manage Other Authors, and the new sub-permission, Set Other Author Verification Status, to be able to edit any co-author's verification status.<br>**Time to configure:** 5 minutes |

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| **Co-author Verifications Can Be Updated Using EM Ingest** | Publications that use the EM Ingest Service, which allows submission of manuscripts via publishers' Author Portals and third-party Manuscript Service Providers, can now have co-author verifications from the external site/portal feed directly into the submission record in EM. This is performed as part of the JATS XML import used to communicate portal site updates with EM.<br><br>**How configured:** No configuration is necessary if a publication is currently using the EM Ingest Service, and the sending site/portal allows for updates to co-author statuses. However, the XML sent to EM from the third party will need to be updated (outside of EM). |
| **URL / URI Verification for External Submission Items** | Publications may choose to allow Authors to upload a URL/URI as a submission item. This is useful if the Author's file is hosted on an external website, such as an online repository. Publications can now require Authors to preview and validate the URL/URI during the submission process to ensure the link works as expected and to catch potential problems (typos, dead links, etc.). The system can also be configured to validate the URL/URI.<br><br>**How configured:** PolicyManager → Edit Submission Item Type. Two new settings are added to this page if the submission item is configured to allow for a URL/URI upload. 1.) "Validate URL/URI" pings the URL provided by the Author for a file, and displays an error if the URL is invalid. 2.) "Require user to click Preview button" prevents the Author from submitting the URL without first clicking the Preview link.<br><br>**Time to configure:** 10 minutes |
| **Updating Additional Manuscript Details Fields via API** | Publications may want to push updates from their external manuscript submission system or portal back into EM. To accommodate this, users can now update Additional Manuscript Details (AMD) values for a submission using an external API call, instead of updating these fields directly in the EM user interface. If configured, this action is available for all current AMDs configured on a site, as well any new AMDs that are added in the future.<br><br>**How configured:** The site must enable the existing EM Web Services and API settings to use this new feature. Contact your Account Coordinator for more information.<br><br>**Time to configure:** 10 minutes |
| **Separate ORCID Requirements for Revisions** | Authenticated ORCID iD request can now be set separately for new and revised submissions. Separate Authenticated ORCID iD Request settings for New Submission and Revised Submission will appear in the Author Parameters section on the Add/Edit Article Type page.<br><br>**How configured:** PolicyManager → Add/Edit Article Types. At upgrade, both the New Submission and the Revised Submission setting are given the same value (Hidden, Optional, or Required) as the existing setting. Publications can reconfigure the settings as needed. The existing setting is replaced by separate settings for new and revised submissions.<br><br>**Time to configure:** 10 minutes |
| **Publication Access to ORCID Testing Environment** | Publications that wish to test the ORCID Peer Review Deposit feature may now do so directly within the ORCID sandbox. This allows for testing of the feature in a contained testing environment, prior to a publication enabling the feature for live use on their site.<br><br>**How configured:** Contact your Aries Account Coordinator for assistance with this feature. |

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| **Configurable Default Setting for ORCID Review Deposit Approval** | The ORCID Peer Review Deposit feature is expanded to add a new configuration to the question that is displayed to reviewers on the Reviewer Recommendation and Comments page (aka Review Form). Publications may set the default response to question to “No” (as in current functionality) or to “Please Select” (which will require Reviewers to explicitly provide a Yes or No response to the question).<br><br>**How configured:** This setting is added to the existing Configure ORCID Review Deposit page in PolicyManager.<br><br>**Time to configure:** 5 minutes |
| **Use Additional People Details Fields as Registration Questions** | Additional People Details (APD) fields can now be used to configure registration questions, allowing publications to ask more complex questions. APD functionality is extended to show APDs to the owner of the people record (rather than just Editor roles) during user registration and on the Update My Information page.<br><br>**How configured:** PolicyManager → Additional Data Policies → Add/Edit Additional People Detail Fields. The page includes several new settings related to these enhancements.<br><br>**Time to configure:** Varies |
| **Hide Additional People Details Response from Specific Editor Roles** | Publications may choose to hide individual Additional People Details (APD) response fields from selected Editor roles (e.g., responses that reveal personal information may be disclosed to editorial staff but concealed from Editors). Although this new functionality is particularly relevant to APD information collected at registration, it will apply to all pages on which existing APDs currently appear.<br><br>**How configured:** PolicyManager → Additional Data Policies → Add/Edit Additional People Detail Fields. The page includes several new settings related to these enhancements.<br><br>**Time to configure:** 10 minutes |