Editorial Manager®

Introduction

Editorial Manager® is a cloud-based manuscript submission and peer-review tracking system for scholarly journals, reference works and other publications employing value-added pre-press and digital workflows. The highly configurable content management system streamlines communication between editors, reviewers and authors, and manages metadata and files, in addition to workflow steps. It is in use by thousands of scholarly publications.

Core Functionality

Editorial Manager users are authors, editors, and reviewers. Authors submit manuscript files and metadata, as well as act on revision requests. Editors use the system to review submissions, assign reviewers, and make and communicate decisions to accept, revise, transfer or reject manuscripts. Reviewers are invited to work on manuscripts, can accept or reject assignments, flag their own availability and specialties for editors, and perform and submit all review tasks right in the system.

- Transfer functionality enables cascading workflows for authors and editors
- Reviewers can accept or decline assignments, without even logging in, via secure deep links
- Similarity Check, Artwork Quality Check, Check Cif, Stat Reviewer, and Bibliometric Intelligence options instantly surface information useful to editors
- Automatically link submitted references to Crossref® and PubMed and reformat to journal style
- Save time in the reviewer discovery process with ProQuest's Pivot™ database integration
- Enterprise Analytics Reporting offers quick visualization of key data such as submitting authors by region or country
- Ingest manuscripts easily from editorial preparation services and export accepted manuscripts and data to downstream production systems like *ProduXion Manager®*, or out to evaluation systems such as PRE (Peer Review Evaluation)
- Manage user permissions by configuring

roles for Editors-in-Chief, Managing Editors, Editorial Assistants and administrators
- Share data with third-party services such as Kudos, Publons, Impact Vizor, and more.
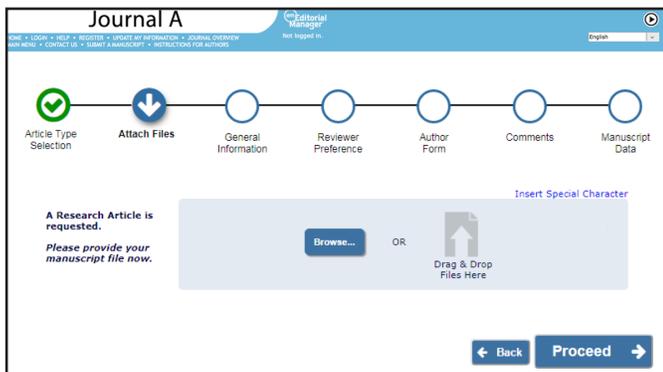
What Editorial Offices *Love* About EM

- ✓ Standards Integrations
- ✓ APC Support
- ✓ Reviewer Discovery
- ✓ Reference Formatting
- ✓ E-Commerce Management Module
- ✓ Integrated Email
- ✓ Automated 'iCal' Reminders
- ✓ Always 'On' for Global Reach

Compatible With Data Standards You Use

Editorial Manager includes value-added, time-saving features that integrate recognized data standards ensuring clean metadata capture and reliable transfer. Associated tasks can be performed automatically at configurable checkpoints in the workflow:

- Out-of-the-box export and ingest of XML manuscript metadata in **JATS** format
- Assign and manage **DOIs**®
- Disambiguate author identities using authenticated **ORCID® iDs** for authors and co-authors
- Normalized institution names from **Ringgold**
- Normalized funder IDs from the **Open Funder Registry**
- Links bibliographic references to external databases **Crossref®** and **PubMed**
- **ISO 10646-1** (Unicode Standard) enables the storage of non-roman and diacritic characters to transfer reliably throughout production and downstream to print and online publication
- **ISO 3166** ensures the reliable, cross-systems transfer of normalized country data

Manage Article Publication Charges (APCs)

Editorial Manager includes the structured data and APIs needed to streamline APC processing via **RightsLink® for Open Access**. Institutional affiliation discounts, funder

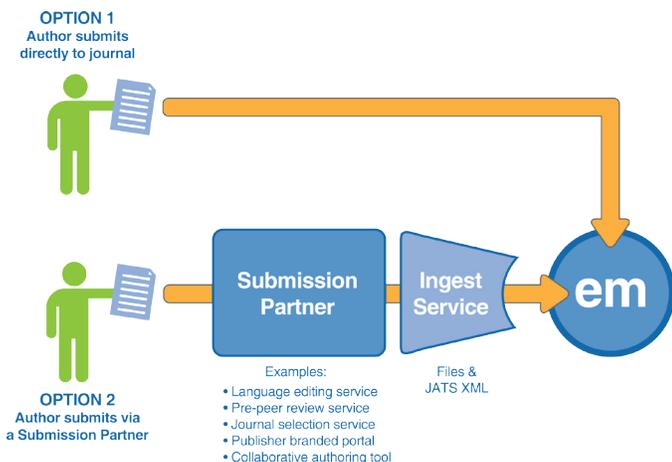license requirements, APC estimation and fee collection are all seamlessly managed.

Reliable Hosting Infrastructure

Editorial Manager stores data that is mission critical to publishing enterprises. Disaster recovery, continuity of service and data security are essential attributes of this enterprise-class system. Our services are secured by dual, geographically separate, mirrored data centers; users benefit from 99.95+% availability and regular security audits to ensure that all data, and data back-ups, are secure.

Enterprise Analytics Reporting

Visibility into editorial data is key to the success of any publishing program's continuous improvement efforts. In *Editorial Manager*, these metrics can be accessed from a list of standard reports which can be run with a single click. EM's custom reporting suite, Enterprise Analytics Reporting, also empowers users to construct their own reports based on which metrics are most important. Report data can be accessed for single journals or cross-journal groups.

Standard reports include data visualization options such as gauge, summary, and detailed format for onscreen viewing. Report data can also be exported to several formats, including Microsoft Word and Excel, XML, and PDF.

OPTION 1
Author submits directly to journal

Submission Partner

Ingest Service

em

Examples:
• Language editing service
• Pre-peer review service
• Journal selection service
• Publisher branded portal
• Collaborative authoring tool

Files & JATS XML

OPTION 2
Author submits via a Submission Partner

Ingest Service

Editorial Manager ingests files and JATS XML from third-party vendors. This service facilitates streamlined transfer of author manuscripts and clean metadata from value-added submission partners, such as author manuscript preparation tools and services and preprint services.

Responsive Customer Care

Editorial Manager customers are assigned a nominated Account Coordinator (AC) to assist with transition and configuration and remain available for ongoing support.

Your AC will have extensive experience with editorial workflows and transition management. Users join an active, engaged user community that connects via a third-party facilitated listserv and at annual user group meetings in Boston, Tokyo and London.

> "I find Editorial Manager incredibly useful; organized, intuitive, and fast. It helps me answer author questions quickly, keep my LTE manuscripts organized, and export data for the editors efficiently. Excellent!"
>
> – Jessica Brabant, Editorial Assistant, Journal of Vascular Surgery

Committed Partners, Proven Solution

Editorial Manager is currently used by thousands of journals from the world's top scholarly publishers including **Springer, PLoS, Elsevier, Wolters Kluwer, Wiley, Cell Press, Taylor & Francis, Cambridge University Press, Microbiology Society, American Society of Civil Engineers, the Geological Society of America, BioMed Central, the American Psychological Association** and many more.

Contact Us Today

Our complimentary consultation will show how *Editorial Manager* will increase the efficiency of, and add value and flexibility to, manuscript submission and peer review workflows.

Aries Systems

Aries is based in North Andover, MA and was founded in 1986. We have an office in Germany and a local team in the UK. In Japan, we work closely with a business partner (Atlas Corporation). Aries is a successful, privately held company that employs approximately 80 staff. *Editorial Manager* and *ProduXion Manager* are cloud-based Software as a Service (SaaS) solutions that enable the submission, peer review, workflow control and content management of high-value documents such as books, journal manuscripts, conference submissions and grant proposals. Currently, our systems are used by thousands of journals, hundreds of publishers and millions of registered users.

Editorial Manager Video Library
• http://www.ariessys.com/video-library