



Reviewer Selection Summary Redesign FAQs

As part of our new UI/UX initiative, Aries Systems will be releasing design enhancements to the Reviewer Selection Summary page within Editorial Manager® (EM). For more information on this project, refer to our [UI/UX Redesign Initiative FAQs](#).

Please consult your Aries Account Coordinator (AC) if you have additional questions.

Q: What benefits can users expect with the new Reviewer Selection Summary page design?

A: The redesigned Reviewer Selection Summary page within Editorial Manager includes both user interface (UI) and user experience (UX) updates. Enhancements included in the redesign offer a modernized, simplified, and intuitive experience that results in streamlined workflow and quicker turnaround times for Editors during the Reviewer Invitation process.

Q: When will the redesigned Reviewer Selection Summary page be released?

A: The updated Reviewer Selection Summary page will be automatically applied to all EM sites with the February 2023 (23.02) release on Wednesday, February 22.

Q: What changes are introduced with the new design?

A: In addition to a more modern look, the new design includes enhancements to the usability of some of the Reviewer Selection Summary page's functions. The Reviewer Search section has transitioned from drop-down menus and radio buttons to a convenient tab-style design to streamline candidate search across available sources. Also, the search criteria fields are now housed on the main Reviewer Selection Summary under each source tab. Additionally, links within in the Invite Reviewers Menu on the left-hand side panel now appear consistently as a pop-up window overlay when selected. Within the Reviewer Status table, new handy color-coded indicators display for completed, accepted, invited, or declined Reviewer assignments. Editors can now send Reviewer reminders directly from the Reviewer Selection Summary page through the addition of a new "Send Reminder" button within the Reviewer Status table. Lastly, the page has been rebuilt to accommodate responsive design standards. Together, these enhancements help reduce the number of user clicks and improve the aesthetics, making the Reviewer Selection Summary page more user-friendly.

- Invite Reviewers Menu**
- Review Settings - [Edit](#)
 - Required Reviews - 2
 - Uninvite After - 5 days
 - Unassign After - 0 days
 - View Submission Information
 - View Reviews and Comments
 - Manuscript Details ▾
 - History
 - Quick Action Links
 - Send E-mail
 - Register and Select New Reviewer
 - Request Unregistered Reviewer
 - Set Preferences
 - My Suggest Reviewer Preferences
 - My Reviewer Display Preferences

← Reviewer Selection Summary - Submission Dev170_23-007

Search Type

[My Publication](#)
[Another Publication](#)
[Suggested by Author](#)
[Personal Classifications](#)
[Suggest Reviewers](#)

Criterion: Last Name | Is/Is not: is | Selector: Begins With | Value:

[Add Search Option +](#)
[Search](#)

Review Status

Invited Reviewers (10)			
John Doe, M.D. (Reviewer) ▾	Review Complete	Jan 23 2023 11:10AM	
Alex Smith, M.D. (Reviewer) ▾	Agreed to Review	Jan 23 2023 03:02PM	Send Reminder Unassign Reviewer
Fobin H., M.D. (Reviewer) ▾	Reviewer Invited	Jan 23 2023 03:16PM	Send Reminder Uninvite Reviewer
Eva Doe, M.D. (Reviewer) ▾	Reviewer Declined	Jan 24 2023 03:57PM	View Reinvite Reviewer
Jenny S., M.D. (Reviewer) ▾	Un-invited Before Agreeing to Review	Jan 23 2023 11:07AM	Reinvite Reviewer
Alternate Reviewers (1)			
Daniel Johnson, M.D. (Reviewer) ▾			↑ 🔗 🗑️
Proposed Reviewers (11)			
Proposed By	Date Proposed	Notes	
Proposed Rev (Reviewer) ▾	Mary E. Managing	Jan 23 2023 03:02PM	Invite 🗑️

Q: How can Editors search for Reviewers across different search types within the new design?

A: Rather than selecting Reviewer source types through drop-down menus and radio buttons, the new Reviewer Selection Summary design allows Editors to search across the available source types in separate tabs in the Search Type section. Additionally, the search criteria fields have been added to the Reviewer Selection Summary page under each source tab for more direct filtering for the selected search type. These enhancements allow Editors to easily toggle between sources and filter Reviewer candidate searches more quickly.



em The Journal of Modern Medical Examples and Advancements John Doe | Logout

Home Main Menu Submit a Manuscript Shortcuts About Help Simple Submission Search

Invite Reviewers Menu

- Review settings - Edit
- Required Reviews - 3
- Uninvite After - 7 days
- Unassign After - 5 Days

Submission Information

- View Reviews and Comments
- Manuscript Details
- History

Quick Action Links

- Send E-mail
- Add New Reviewer
- Request Unregistered Reviewer

Set Preferences

- My Suggest Reviewer Preferences
- My Reviewer Display Preferences

← Reviewer Selection Summary - Submission DEMO131-D-17-00001

Custom Instructions Area. The columns below are available to be included in this table. Please select the ones you would like to see by marking the "Show" checkbox. You may also lock columns in place so that regardless of your position in the grid you will be able to see the contents. These columns appear together on the left side and are selected by marking the "Fixed" checkbox.

Search Type

My Publication Suggested by Author Previous Reviewers Suggest Reviewers Classification Matches Reviewer Recommender Web of Science Reviewer Locator

Criterion	Is/Is not	Selector	Value	Or/And
Last Name	is	Contains	e.g. last name	Or
Last Name	is	Contains	e.g. last name	

Add Search Option + Search

Q: If the search criteria fields now appear on the Reviewer Selection Summary page, but also exists on the Reviewer Search Results page, does that mean the Editor is required to enter criteria twice?

A: No, the Editor will only need to enter search criterion once, whether on the new Reviewer Selection Summary page or on the existing Reviewer Search Results page.

As the Editor clicks the "Search" button on the Reviewer Selection Summary page, they are directed to the existing Reviewer Search Results page. If the Editor enters search criterion on the new Reviewer Selection Summary page under the desired search type tab, it will automatically pre-populate* within the existing search fields on the Reviewer Search Results page and pull the results for the Reviewer Candidate list.

*Note: The search criteria pre-population is a temporary feature, as future design enhancements to the Reviewer invitation workflow will eventually consolidate the criteria/filter fields across the two pages for an even simpler search experience. Please stay tuned for more details on forthcoming designs!

← Reviewer Selection Summary - Submission DEMO131-D-17-00001

Custom Instructions Area. The columns below are available to be included in this table. Please select the ones you would like to see by marking the "Show" checkbox. You may also lock columns in place so that regardless of your position in the grid you will be able to see the contents. These columns appear together on the left side and are selected by marking the "Fixed" checkbox.

Search Type

My Publication Suggested by Author Previous Reviewers Suggest Reviewers Classification Matches Reviewer Recommender Web of Science Reviewer Locator

Criterion	Is/Is not	Selector	Value
Last Name	is	Contains	Smith

Add Search Option + Search

Proxy Register and Select Reviewer - Manuscript Number JOURNALA-D-22-00014
M. Shimono

Manuscript Details Register and Select New Reviewer

Change Search Type

Search My Publication Search for Reviewers From All Reviewers Go

Search for Reviewers

Help with Searching Insert Special Character

Criterion	Is/Is not	Selector	Value
Last Name	is	Begins With	Smith
Last Name	is	Begins With	

Search type and search criterion pre-populated and search automatically initiated with results shown below

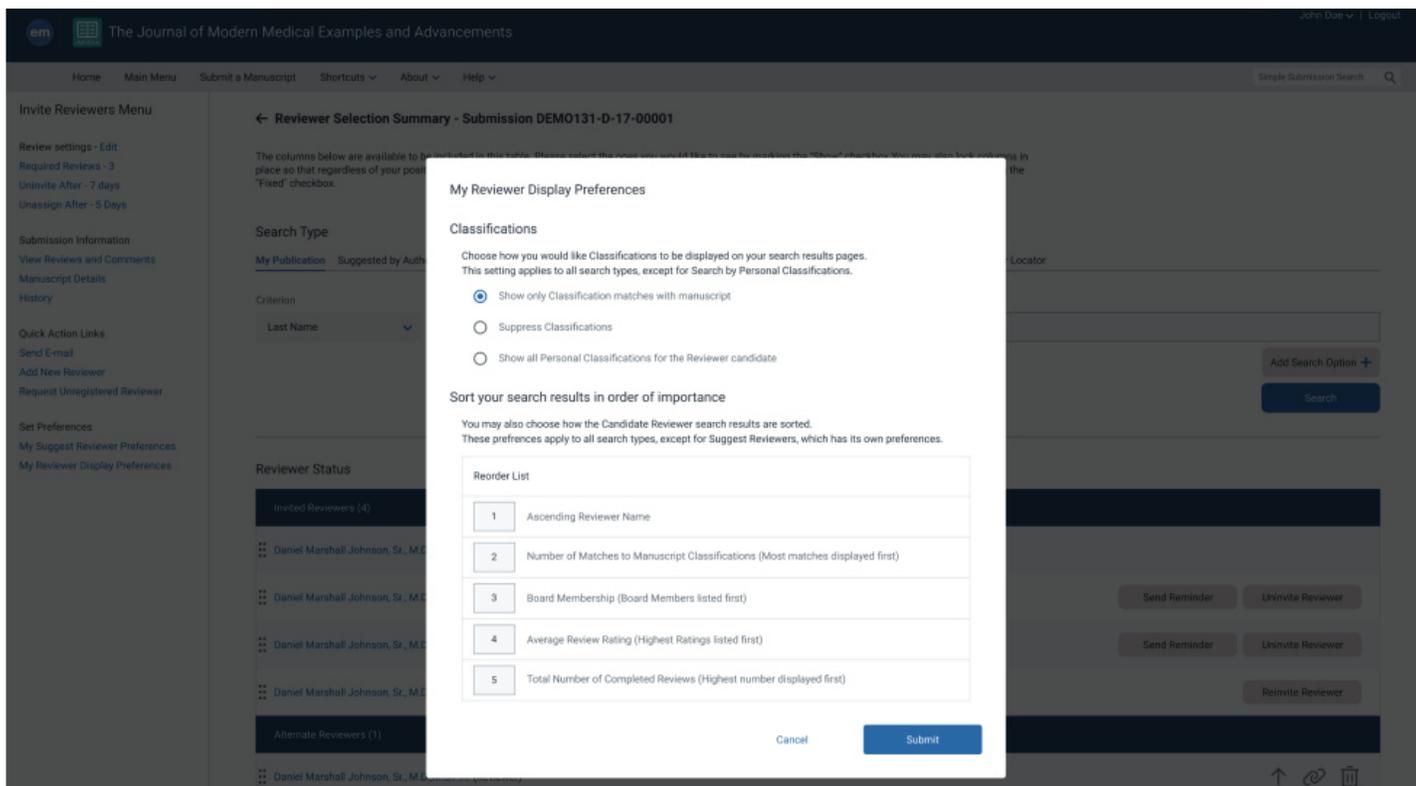


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Q: How have the links within the Invite Reviewers Menu changed?

A: All the existing links and settings within the Invite Reviewers Menu on the left-hand side panel are maintained within the design. Historically, links within this menu would open in a variety of formats, including navigating to a new page, in an entire new tab on the browser, or as a pop-up window overlay. In the Reviewer Selection Summary page redesign, all links within this menu now open in a consistent manner – as a pop-up window overlay on the existing screen.



Q: How do the new color-coded indicators support Editors?

A: Following Reviewer invitation, helpful color-coded indicators will appear within the Reviewer Status table/grid next to each Reviewer's name. The yellow dot indicates the Reviewer has been invited, but has not yet responded to the invitation. The red dot indicates the Reviewer has declined the invitation, whereas the blue dot indicates the Reviewer has accepted. The green dot indicated the Reviewer has completed their assignment. These handy visual aids help Editors and editorial staff to quickly access the status of their Reviewer invitations and assignments for a particular submission.

Q: Why did Aries choose these specific design elements?

A: The newer color palette, typefaces, and spacing have been used in recent UI/UX updates introduced and will continue to be used for forthcoming interface designs, setting the stage for the future look of EM and PM and allowing for a consistent experience throughout the system. These design elements have been carefully selected by Aries and will allow us to better adhere to rigorous accessibility and design standards as the EM/PM UI/UX initiative progresses.

Review Status

Invited Reviewers (10)			
John Doe, M.D. (Reviewer) ▾	Review Complete Jan 23 2023 11:10AM		
Alex Smith, M.D. (Reviewer) ▾	Agreed to Review Jan 23 2023 03:02PM	<button>Send Reminder</button>	<button>Unassign Reviewer</button>
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Proposed By	Date Proposed	Notes	
☰ Proposed Rev (Reviewer) ▾	Mary E. Managing	Jan 23 2023 03:02PM	<button>Invite</button> 🗑️

Q: What about the other pages within the Reviewer invitation workflow? Will those areas of the system be updated?

A: Although not included in this update, Aries will revisit the other existing pages within the Reviewer invitation workflow as part of our comprehensive UI/UX initiative for EM and PM. As the project progresses, Aries will notify users of future enhancements to other areas of the system as they become available.

Q: Is the new Reviewer Selection Summary page compatible on different devices?

A: While not compatible with responsive design for use on mobile devices, the new Reviewer Selection Summary page will accommodate many different screen sizes for a slightly condensed desktop view.

Q: What support resources will be made available and where can users find them?

A: Helpful resources to prepare and support our customers for UI/UX design transitions, including Release Notes documentation, FAQ sheets, and more, are accessible from the [Resources page](#) on the Aries website. Please contact your Aries Account Coordinator for additional support.



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