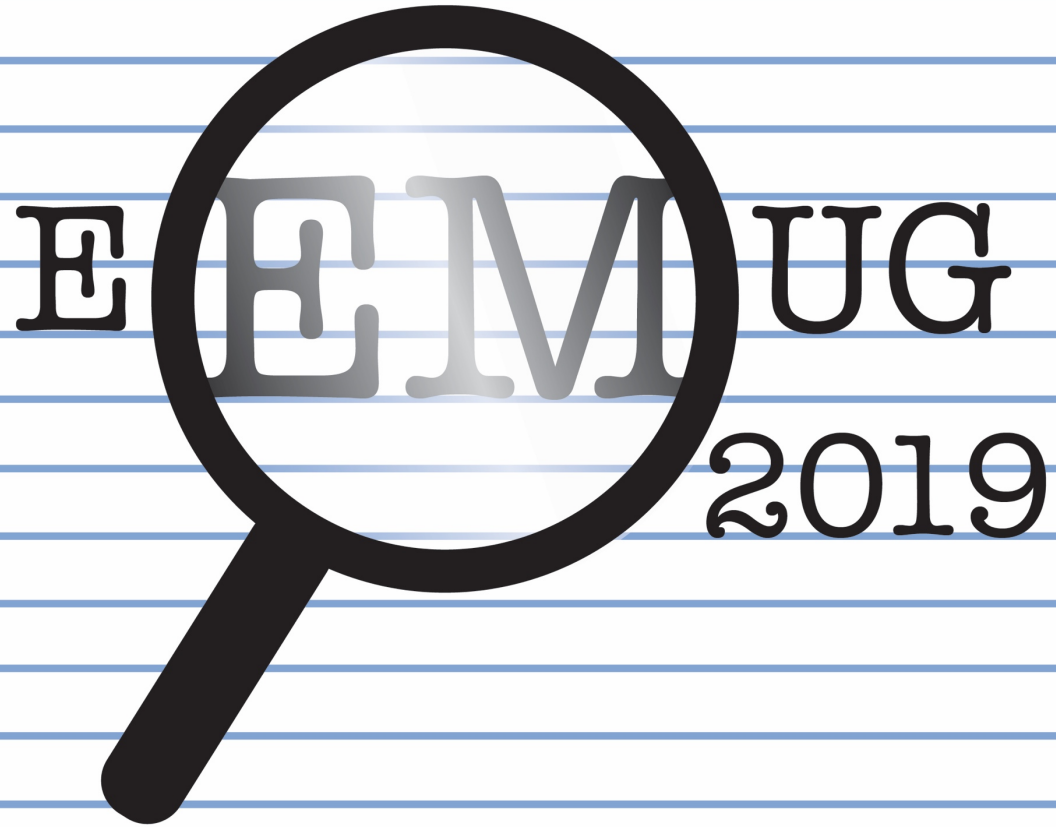


Welcome to



#EEMUG2019



External Reviewer Finder API

Stacey Lavelle

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The Reviewer Dilemma

- Challenge of finding qualified Reviewers
 - Reviewers are overburdened
 - GDPR compliance
-
- **SOLUTION: EM developed a generic API to communicate with external Reviewer databases to identify and pull back into EM potential Reviewers from external sources**



Initiate Request on Reviewer Selection Summary Page

- New 'Request External Reviewer' button

Reviewer Selection Summary - Submission DEMO-D-16-00015
Elizabeth Mary Webber, MD
Very Important Research Article

Reviewer Search

Search My Publication Search for Reviewers from All Reviewers

Search Another Publication Choose Publication mode Search for Reviewers

Reviewer Discovery from **Opivot** ProQuest Community of Scholars

Review Settings

This Submission will move to the 'Submissions with Required Reviews Complete' folder as soon as 0 [Change] review(s) have been completed.

Automatically un-invite Reviewers who do not respond to an invitation within 7 [Change] day(s). (more...)

Automatically un-assign Reviewers who do not complete a review within 0 [Change] day(s) of the review due date. (more...)

Alternate Reviewers

There are currently no Alternate Reviewers selected for this submission.

Alternate Reviewers will be promoted automatically. (more...)

Proposed Reviewers

No Reviewers have been proposed by any Editor for this submission.

These reviewers have been chosen as potential reviewers by your colleagues. (more...)

Return to New Editor Assignments
Return to Main Menu

External Reviewer Request Form

- Specify the desired number of candidates by EM Reviewer Role
- Enter notes to help guide the search
- Notes may be optional or required
- Request is asynchronous (i.e. not real time), allowing external provider time to locate Reviewer candidates

External Reviewer Request Form - Submission DEMO-D-16-00015

Request External Reviewers

Please select the desired number of Reviewers for each Reviewer Role and (optionally) enter any notes related to your request.

<input type="text" value="0"/>	Regular Reviewer	<input type="text"/>
<input type="text" value="0"/>	Tech Reviewer	<input type="text"/>
<input type="text" value="0"/>	Stats Reviewer	<input type="text"/>

Visibility to Status of Request in Key Folders

Submissions with Reviewers Invited - No Response - Ed P Garcia, M.D.	Current status	Review Status	External Reviewers Requested	Editor Decision																
<p>Contents: Contents: Submissions where one or more Reviewers have neither agreed to complete their work; 3) Make a Decision. Use the up/down arrows to change the sort order.</p> <p>Page: 1 of 1 (76 total submissions)</p> <table border="1"> <thead> <tr> <th>Action</th> <th>Manuscript Number</th> <th>Article Type</th> <th>Article Title</th> </tr> </thead> <tbody> <tr> <td>View Submission Details History File Inventory Classifications Unassign Editor Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition View Reviews and Comments Submit Editor's Decision and Comments Send E-mail</td> <td>JANETDEV111-D-14-00069</td> <td>Original Study</td> <td>Lym in A</td> </tr> <tr> <td>View Submission Duplicate Submission Check Results (45%) Details History Classifications Unassign Editor File Inventory Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition View Related Submissions Send E-mail</td> <td>JANETDEV111-D-14-00067</td> <td>Original Study</td> <td>Veri Inte Res</td> </tr> <tr> <td>View Submission Duplicate Submission Check Results (45%) Details History Classifications Unassign Editor File Inventory Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition Send E-mail</td> <td>JANETDEV111-D-14-00066</td> <td>Original Study</td> <td>Sup Arti</td> </tr> </tbody> </table>	Action	Manuscript Number	Article Type	Article Title	View Submission Details History File Inventory Classifications Unassign Editor Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition View Reviews and Comments Submit Editor's Decision and Comments Send E-mail	JANETDEV111-D-14-00069	Original Study	Lym in A	View Submission Duplicate Submission Check Results (45%) Details History Classifications Unassign Editor File Inventory Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition View Related Submissions Send E-mail	JANETDEV111-D-14-00067	Original Study	Veri Inte Res	View Submission Duplicate Submission Check Results (45%) Details History Classifications Unassign Editor File Inventory Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition Send E-mail	JANETDEV111-D-14-00066	Original Study	Sup Arti	Under Peer review	<p>2 Invited - No Response</p> <p><i>Merry O'Toole</i> Invited 34 days ago</p> <p><i>Rick Ranger</i> (Suggested Reviewer) Invited 20 days ago</p> <p>(less...)</p>	<p>Pending</p> <p>2 Regular Reviewers 1 Stats Reviewer Requested 5 days ago</p>	<p>Editor Decision</p>
Action	Manuscript Number	Article Type	Article Title																	
View Submission Details History File Inventory Classifications Unassign Editor Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition View Reviews and Comments Submit Editor's Decision and Comments Send E-mail	JANETDEV111-D-14-00069	Original Study	Lym in A																	
View Submission Duplicate Submission Check Results (45%) Details History Classifications Unassign Editor File Inventory Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition View Related Submissions Send E-mail	JANETDEV111-D-14-00067	Original Study	Veri Inte Res																	
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<p>View Submission Duplicate Submission Check Results (45%) Details History Classifications Unassign Editor File Inventory Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition Send E-mail</p>	Under Peer review	<p>1 Invited - No Response</p> <p><i>Jim Davis</i> Invited 9 days ago</p> <p>(less...)</p>	<p>Complete</p> <p>1 Regular Reviewer 1 Tech Reviewer Received 2 days ago</p>																	



API

- The API is asynchronous and consists of two parts:
 - 1) An API push (EM calls External Reviewer Service Provider API) – pull (External Reviewer Service Provider retrieves the Request Package)
 - API push consists of an API message in JSON format, containing some basic information about the submission and the number of requested reviewers for each type of Reviewer Role, plus a download URL to a zip file stored on an Aries server, and a callback URL.
 - The zip file contains the Author/Editor PDF for the most recent revision of the submission, and JATS XML compliant with the JATS 1.2 DTD.
 - 2) At a later date/time, an API callback from the ERD with information about the Proposed Reviewers
 - After the API callback is received from the ERD, the returned JATS XML document is processed and the information about the Proposed Reviewers imported into EM.

Candidates received via API are automatically Proposed in EM

- Person is proxy-registered if not already registered
- Looks just like an internally proposed Reviewer
- Editor may invite, assign, select as alternate per existing permissions

Proposed Reviewers

Display Proposed Reviewer Flag

	Name	Proposed By	Date Proposed	Notes	Invite	Alternate
	Karen W Settle (Reviewer)	Ed P Garcia	Sep 25 2016 01:23PM	Karen is an expert.	<input type="checkbox"/>	<input type="checkbox"/>
	Rhonda Jackson (Reviewer)	Ed P Garcia	Sep 25 2016 01:23PM		<input type="checkbox"/>	<input type="checkbox"/>
	Mary Margaret Smith (Reviewer)	Ed P Garcia	Sep 25 2016 01:23PM		<input type="checkbox"/>	<input type="checkbox"/>

These reviewers have been chosen as potential reviewers by your colleagues. [\(more...\)](#)

Note About Proxy Registration

- Before the external Reviewer is processed, the system checks to see if they are already a registered EM user.
 - Looks for match on authenticated ORCID iD or email address match in EM
- If they are already registered, they are automatically designated as a Proposed Reviewer and the Editor is notified.
- If they are *not* already registered, the system automatically proxy-registers them before designating as a Proposed Reviewer. This includes mandatory email notification that they were proxy-registered in EM.



Proposed Reviewer Flag provides additional visibility in folders

New Editor Assignments - Ed P Garcia, M.D.

Contents: These are submissions that have been Assigned to the Editor. They require one of the following: another Editor assignment, Reviewer invitations, or Decision. Use the

Page: 1 of 1 (6 total submissions)

▲▼	⊞ Action ▲	Manuscript Number ▲▼	Article Type ▲▼	Section/Category ▲▼	Article Title ▲▼	Author Name ▲▼
	<ul style="list-style-type: none">View Submission Details ▾Initiate Discussion HistoryFile InventoryEdit Submission ClassificationsAssign EditorUnassign EditorInvite Reviewers ▶Solicit CommentarySet Final DispositionInitiate ProductionSimilar Articles in MEDLINEAuthorMapper Author SearchPublons Reviewer Database SearchSubmit Editor's Decision and CommentsSend E-mailLinked Submissions	STACEYDEV141-D-17-00009	Clinical		Suggest an EM and non EM user	Stacey J

Visibility to Request History by Submission

External Reviewer Request Form - Submission DEMO-D-16-00015

External Reviewer Request History

Date Request Sent	Current Status	Request Details	Operator
11/13/2017	Pending	3 Regular Reviewers - I want 3 Reviewers with expertise in cardiomyopathy and at least one needs to be a cardiac surgeon. 2 Stat Reviewers	Stacey J Lavelle, MD
10/20/2017	Complete	1 Tech Reviewer	Ed P Garcia, M.D.

Request External Reviewers

Please select the desired number of Reviewers for each Reviewer Role and (optionally) enter any notes related to your request.

<input type="text" value="0"/>	Regular Reviewer	<input type="text"/>
<input type="text" value="0"/>	Tech Reviewer	<input type="text"/>
<input type="text" value="0"/>	Stats Reviewer	<input type="text"/>



How to Configure

- Step 1 – Aries licenses the API to the service provider
- Step 2 – Publisher/journal engages with the service provider
- Step 3 – Aries and service provider exchange API endpoints
- Step 4 – Aries Account Coordinator generates API credentials to ensure secure communications and activates the feature on the desired EM sites
- Step 5 – Journal Administrator configures the feature in EM (grants Editor Role permissions, specifies which roles and how many Reviewers may be requested at a time, etc.)

Configure in PolicyManager – Set Reviewer Preferences

Set Reviewer Preferences

Externally Proposed Reviewers

Enter the instructions displayed to Editors on the External Reviewer Request Form.

Instructions
<div style="text-align: right;">Insert Special Character</div> <div style="border: 1px solid gray; height: 150px; width: 100%;"></div>

Please select the roles for which Editors may request External Reviewers, and the maximum number of Reviewers that can be requested for each role on a submission. If you select the Notes Required checkbox, the request cannot be submitted unless the Editor enters something in the Notes field on the External Reviewer Request Form.

Select Reviewer Role	Max Number Requested	Notes Required
<input type="checkbox"/> Regular Reviewer	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/> Tech Reviewer	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/> Stats Reviewer	<input type="text"/>	<input type="checkbox"/>

Enter the email address(es) of the recipient for notifications related to the transfer of information to and from the External Reviewer Database.

If entering more than one e-mail address, use a semicolon between each address.



Grant Editor Role Permission

Reviewer Invitations

- Invite Reviewers
- Un-Invite Reviewers
- Assign Reviewers
- Search Reviewers in Other Journals
- Override Reviewer Due Date
- Propose Reviewers
- Remove Proposed Reviewers
- Request External Reviewers
- Select Alternate Reviewers
- Promote Alternate Reviewers
- Link/Un-link Alternate Reviewers
- Remove Alternate Reviewers
- Request Unregistered Reviewers
- Re-open Review
- Edit Reviewer Comments and Ratings after Review is Submitted
 - Edit and Complete Reviews Terminated after Accepting Invitation

Select Editor Notification Letter when Reviewers are Received

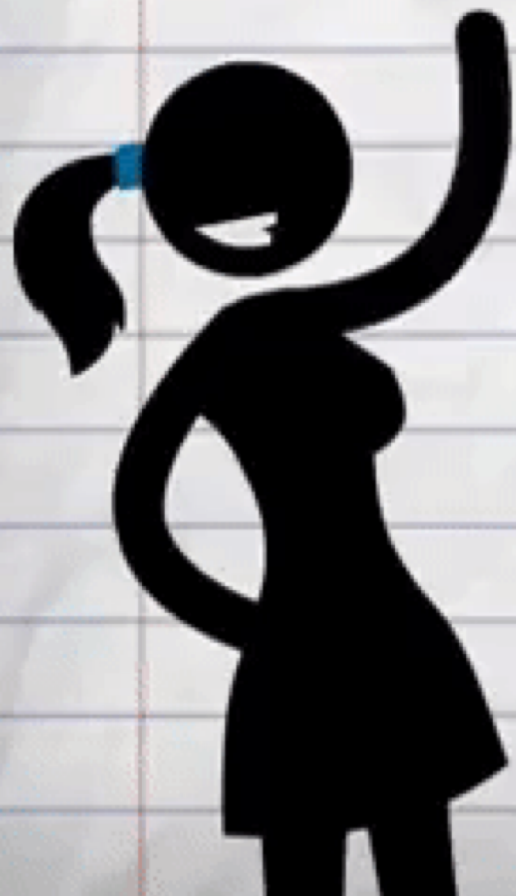
Reviewer Assigned

Event	Editor-in-Chief Letters
Request Unregistered Reviewer	Request Reviewer ▼
Reviewer Invited	NONE ▼
Reviewer Assigned (Not Invited)	NONE ▼
Reviewer Agree	Reviewer Accept ▼
Reviewer Decline	Reviewer Decline ▼
Review Due Date Changed	NONE ▼
Un-invite Reviewers Before Agreeing to Review	NONE ▼
Un-assign Reviewers After Agreeing to Review	NONE ▼
Promote Alternate Reviewers	NONE ▼
Proposed Reviewers Received from External Database	External Reviewers Received ▼
Re-open Review	NONE ▼
Review Assignment Completed	Review Complete ▼
Required Reviews Complete	NONE ▼
Required Reviews Reset	NONE ▼

New Deep Linking Merge Field

- A new deep linking merge field
%REVIEWER_SELECTION_SUMMARY_DEEP_LINK% may be included in the Editor notification letter.
- Clicking this link logs the user fully into EM with their Editor Role and delivers them directly to the *Reviewer Selection Summary* page for the submission, where the Editor can invite or assign the Proposed Reviewer.

THANK YOU
FOR
LISTENING



CREATED USING
BitToon